



ATLANTA CITY COUNCIL

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31, 2000

MEMORANDUM

President Robb Pitts
Atlanta City Council

UL 28 2000

1: "Able" Mable Thomas, Chair
Committee on Council

APPOINTMENT TO THE GENTRIFICATION TASK FORCE

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In this memorandum I am transmitting the following appointment to the Gentrification Task Force:

Name

Appointed by Council member

Myra Harper

Cleta Winslow

This appointment is for a 2-year term and is scheduled to begin on the date of official confirmation.

M. M. (Peggy) HARPER

Apartment 13, 685 Cooper Street, S.W. Atlanta, Georgia 30315
(404) 522-3231 Fax: (404) 522-3232 email: min_yin@bellsouth.net

QUALIFICATIONS

Extensive public and private sectors administrative and technical experience with emphasis on human resources, office/facilities management and program/project management. Proficient in MacIntosh and DOS/Windows environments and hardware/software trainer of managerial and administrative support personnel.

EDUCATION

Bachelor of Arts in Economics, Agnes Scott College, Decatur, Georgia, May, 1989

Professional Development

Undoing Racism, The People's Institute for Survival and Beyond, Atlanta, Georgia, March, 1994

Volunteer Management, United Way of Metropolitan Atlanta, 1994

Time Management, Franklin Quest Company, Atlanta, Georgia, February, 1994

Legal Aspects of Hiring & Firing, Padgett-Thompson Associates, Milwaukee Wisconsin, July 1982

Effective Records Management, Tab Products, Inc., Atlanta, Georgia, September, 1979

ACCOMPLISHMENTS AND AFFILIATIONS

Board Member representing the CEAB, *Atlanta Empowerment Zone Corporation Executive Board*.

Board Member representing the Mechanicsville Neighborhood, *Atlanta Empowerment Zone Community Empowerment Advisory Board* (CEAB) since 1998; Chair, Economic Development Committee since 1999.

Board Member representing the Mechanicsville Neighborhood, *S.M.P. Community Fund* since 1997. Board President, Fiscal Year 1998 and 1999.

Scholarship Participant, representing the Mechanicsville Neighborhood, *National WEED & Seed National Economic Development Conference*, Las Vegas, Nevada, April, 1997.

Volunteer, Administrative Staff, *Ropheka Rock of the World Ministries, Inc.* since 1997

Member, *Mechanicsville Civic Association* since 1995; Economic Development Committee Chair since 1997.

Member, *Mechanicsville Redevelopment Task Force* 1995. Task Force wrote the Mechanicsville Community Redevelopment Plan to comply with State of Georgia Urban Redevelopment Powers Act. Plan, as written, codified by Atlanta City Council Ordinance in June, 1995.

Member, *National Association of Neighborhoods* (NAN) since 1994; Scholarship Participant, Biennial Conference, Tampa, Florida, 1994, representing Southwest Atlanta Neighborhoods.

Housing Chair & Village Steering Council Member, *Brown Village* (Cluster #9), The Atlanta Project, Atlanta, Georgia, 1994.

Member, *Return To College Students' Organization*, Agnes Scott College, Decatur, Georgia, 1986-1989.

Member, *Students for Black Awareness*, Agnes Scott College, Decatur, Georgia, 1986-1989; President 1988-1989; Historian, 1987-1988.

News Editor, *THE PROFILE*, Agnes Scott College, Decatur, Georgia, 1987-1988. Paper received its first Georgia Student Newspaper Association Excellence in News Coverage award in 1988.

Paper, *Economic Growth and Development in Taiwan: The Progeny of an Ideological Marriage*, chosen for presentation at the Undergraduate Conference on Asian Studies, Atlanta, Georgia, February 1988.

Participant, Agnes Scott College's Global Awareness Program, *Summer in Taiwan*, May-June, 1987.

Co-Chair, Valuation Research Corporation's 1982 United Way and 1983 United Way Procter & Gamble campaigns. Both years company had 100% participation and surpassed the contribution goal set by United Way.

Member, *Atlanta Black Personnel Association*, Atlanta, Georgia, 1977-79; Executive Secretary, 1978-79.

Owner/Operator, Economic Development Company, Atlanta, Georgia

06/93 to Present

Managerial, administrative and technical services for sole proprietors, small and medium-size corporations and non-profits. Business plans, proposals/contracts; loan proposals; grant applications; financial, human resources, general business practices and computer training; design and produce administrative forms and automated applications; physical site research/analysis, including new building construction or existing building renovation/retrofit.

Mechanicsville Civic Association, Atlanta, Georgia

01/95 to Present

VOLUNTEER; Economic Development Chair since 1997. Plan and implement proactive initiatives for positive, sustainable commercial, residential and individual stimulus in one of Atlanta's first residential neighborhoods, accenting programs that raise the per capita income of the area. Develop and execute techniques for motivating and involving current inhabitants in the community revitalization process, with emphasis on youth participation. Work closely with other members of organization's all-volunteer Executive Council to implement the neighborhood's Community Redevelopment Plan. Identify environmentally-safe commercial enterprises and market the neighborhood to them. Identify sustainable economic projects for community entrepreneurship and assist residents with program execution. Interface with private developers to assure their housing projects preserve the historic nature of the neighborhood and/or ensure the project meets Community Redevelopment Plan guidelines. Represent the neighborhood at meetings with City, County, State and Federal officials and other public and private agencies. Successfully promoted Mechanicsville for the new home of the Juvenile Court of Fulton County.

The Atlanta Project, Atlanta, Georgia

01/94 to 12/94

VOLUNTEER. Assist residents in the 12 predominately residential but economically diverse neighborhoods comprising the Brown Village (Cluster #9) with the creation and implementation of proactive resident-based initiatives to preserve, renovate and/or revitalize their neighborhoods. Facilitate corporate-sponsored seminars on purchasing and maintaining property and on general financial management. Identify sources to sponsor rehabilitation of homes for individuals on fixed incomes. Provide administrative and e-mail training for volunteers/staff; end-user repair of computers, fax and copy machines.

National Non-Profit Agency, Atlanta, Georgia

12/92 to 08/93

OUTSIDE CONSULTANT. Wrote run-time database application, using PAL (*Paradox Application Language*), for responses to 50-question instrument containing one free-form part per question; created secondary report applications using independent report generation software. Provided administrative and database training for staff. At Regional Director's request, reconfigured Regional Resource and Product Center to increase functional accessibility for visitors while allowing room to double as a meeting area. Voluntarily conducted in-house and off-site product/adaptive technology demonstrations.

Contract Employee, Major Out-Source Provider, Atlanta, Georgia

03/90 to 12/92

Major assignment: Federal Regulatory Agency. Daily management of automated systems to capture and report detailed information on repossessed real estate from insolvent financial institutions. Systems ranged in size from a 5,000 record run-time application, with 250 data element per record, to a 18,000-plus record mainframe application, with 400 data element per record. Responsible for secondary application development, report design & generation, specification & procedure development and monitoring for data integrity/system security. Regional end-user training for bank managers, software & hardware technical support; performed on-site audits of client company's field offices to ensure compliance with database policy/procedure. Was only trainer to have their class video taped for use at local levels.

National Asset Valuation Service Provider, Milwaukee, Wisconsin

05/81 to 09/83

Managed 2 self-administered life, 1 self-administered LTD and 1 self-funded, self-administered health insurance programs for 100-plus employees in six states. Processed enrollments, changes, terminations; Reviewed health Pre-approved health claims, designed health claim form, ID card & reports to Third Party Administrator; computed/analyzed monthly/cumulative claim losses & benefit costs and prepared summary report for Secretary-Treasurer. Administered Worker Compensation, Unemployment Insurance, corporate state filing and corporate property/casualty insurance programs. Advised/assisted managers regarding hiring, firings & promotions; audited personnel paperwork for compliance with policy & procedure; compiled & reported monthly & year-to-date turnover rates & salary costs by cost center, with corporate summary, to CEO. Developed standardized offer letters; composed policy/procedure memoranda.

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(Do Not Write Above This Line)

A COMMUNICATION FROM THE
OFFICE OF COUNCIL MEMBER
"ABLE" MABLE THOMAS, CHAIR OF
COMMITTEE ON COUNCIL

A COMMUNICATION TRANSMITTING THE
APPOINTMENT OF MS. PEGGY HARPER
BY COUNCIL MEMBER CLETA WINSLOW
TO THE GENTRIFICATION TASK FORCE
FOR A TERM OF TWO YEARS. THIS
APPOINTMENT IS SCHEDULED TO
BEGIN ON THE DATE OF COUNCIL
CONFIRMATION.

- ☐ CONSENT REFER
☐ REGULAR REPORT REFER
☐ ADVERTISE & REFER
☐ 1st ADOPT 2nd READ & REFER
☒ PERSONAL PAPER REFER
 COMMUNICATION

Date Referred 8/7/00

Referred To: CD/HK & Committee on Council

Date Referred

Referred To:

Date Referred

Referred To:

Committee _____
 Date _____
 Chair _____
 Referred to _____

First Reading

Committee

Date

Chair

Action:

Fav, Adv, Hold (see rev. side)

Other:

Members

Refer To

Committee

Date

Chair

Action:

Fav, Adv, Hold (see rev. side)

Other:

Members

Refer To

Committee

Date

Chair

Action:

Fav, Adv, Hold (see rev. side)

Other:

Members

Committee

Date

Chair

Action:

Fav, Adv, Hold (see rev. side)

Other:

Members

Refer To

Refer To

FINAL COUNCIL ACTION

☐ 2nd☐ 1st & 2nd☐ 3rd

Readings

☐ Consent ☐ V Vote ☐ PRC Vote

CERTIFIED

MAYOR'S ACTION